

STUDYING IN SCHLESWIG-HOLSTEIN



RESEARCHED AND WRITTEN
FROM THE PERSPECTIVE OF A FOREIGN STUDENT

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Kiel, August 2013

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Moin Moin!

WELCOME TO SCHLESWIG-HOLSTEIN!



Holsten Tor, Lübeck

One of the smallest German states, Schleswig-Holstein lies between the North and Baltic Seas. Here, you can enjoy a variety of natural landscapes, including low flatlands on the west and bays, beaches, and fjords on the east.

Schleswig-Holstein offers a diverse climate, with windy winters and hot summers – so make sure to bring clothing for all types of weather! There are many opportunities to enjoy the natural scenery year-round with winter sports and summer sailing. One of the largest events of the year is the international Kieler Woche, the world's biggest sailing event, which takes place every summer in Kiel, Schleswig-Holstein's capital.

You will soon discover that the culture in Schleswig- Holstein, a historically Protestant state with a growing Muslim community, carries a traditional mix of Viking, German and Danish backgrounds. This is evident in the castles and manors scattered throughout the state. There are also a number of museums that have preserved Schleswig-Holstein's unique intercultural history.

We hope that you enjoy the diverse opportunities of culture, outdoor activity, and special events during your studies in beautiful Schleswig-Holstein.



Sailing on the Kiel Fjord.

Welcome to

STUDENTENWERK SCHLESWIG-HOLSTEIN!

During my time as an international student in Schleswig-Holstein, I experienced first-hand many of the challenges and benefits of living and studying in a foreign country. Through its commitment to students' well-being, the Studentenwerk asked me to draw on my own experiences and collect the bits of information that have helped me during my time here.



Jena Wu

That is just what I did, and together, the Studentenwerk and I have made this brochure with you in mind: from an international student for international students. You will find information here about every aspect of living and studying in Schleswig-Holstein.



Studentenwerk Schleswig-Holstein

Photo Credit:
Hanna Radke, Tilman Grote

Enjoy your studies in Schleswig-Holstein!

All the best,

Jena Wu



Neubau Bremerstraße Dormitory, Kiel

Chapter 1

STUDENTENWERK SCHLESWIG-HOLSTEIN: WHO WE ARE

In the German higher education system, academic and student life institutions cooperate with each other to offer different services for students. The Studentenwerk Schleswig-Holstein is an independent institution that provides various types of social support for students throughout the state with all aspects of student life.



OUR DORMITORIES

It is vital for you to have a comfortable and affordable room close to your classes and activities. Fortunately, the Studentenwerk Schleswig-Holstein works to provide a variety of opportunities for students to live in a number of student dormitories (**das Studentenwohnheim**) at an affordable price.

The **Wohnheimverwaltung** is the Department of Housing and is the administrative office for all of the student dormitories of the Studentenwerk Schleswig-Holstein. You can direct all questions regarding housing to the Wohnheimverwaltung.

The Wohnheimverwaltung's open office hours are available on the Internet at www.studentenwerk-s-h.de ☞ **Wohnen/Housing**. If you are unable to meet with someone at the Wohnheimverwaltung during these times, you can also make a special appointment by telephone or by email.

Contact:

Steenbeker Weg 20

24106 Kiel

Telephone: 04 31 / 8816 – 300

Fax: 04 31 / 8816 – 330

Email: wohnen@studentenwerk-s-h.de

Internet: www.studentenwerk-s-h.de ☞ **Wohnen/Housing**



Petra Carstens, Katrin Bischoff, Sabine Plank,
Representatives of the Wohnheimverwaltung

SOCIAL SERVICES

The Studentenwerk offers a wide variety of opportunities for support and counseling.

General Social Counseling

- Employment While Studying
- Social Benefits
- Health Insurance

Contact:

soziales@studentenwerk-s-h.de

Psychological Counseling

This service is available to all students free of charge.
It is also anonymous.

Contact:

psychologen@studentenwerk-s-h.de

SOCIAL SERVICES

Child Daycare Services (KiTa)

There are five KiTas open exclusively for the children of students in Schleswig-Holstein: 5 in Kiel and one each in Lübeck and Flensburg.

Contact:

kinderbetreuung@studentenwerk-s-h.de

BaSIS: Support and Service for International Students

The Office of Support and Service for International Students (BaSIS) offers all international students support regarding living abroad while studying in Schleswig-Holstein.

Contact:

Constanze Pohlenk
04 31 / 88 16 – 154

internationales@studentenwerk-s-h.de

www.studentenwerk-s-h.de 🌐 international



International students in Kiel

TIPS

The Mensas often have special offers, which can range from authentic ethnic foods to dessert buffets to students' recommended recipes! Keep your eye out for these special deals!

Want to know what's being served in the Mensa, but don't want to walk all the way over there? Pick up a **POTTKIEKER** at the beginning of every month from the Studentenwerk. Inside, there's a Mensa menu for the whole month!

The Studentenwerk, university organizations, and local businesses often advertise upcoming events in the Mensas by laying out flyers and newsletters on the tables. Check out what's happening on campus and throughout town while you eat!

OUR CANTEENS

Lunch is available in the Mensa every weekday from 11:15 - 14:15, and you have the option of two main courses, a vegetarian option, and a hot pot dish, as well as side dishes, organic foods, desserts, and drinks.



Mensa I, Kiel

The **Cafeterias** offer a variety of baked goods, breads, coffees, and hot dishes, such as sausage or french fries. They are a good place to grab some breakfast, a quick lunch, or to just take a break with friends.



You can use WLAN in our Mensas.

As a student, you receive an extra price **discount**, making it possible for you to eat a full, balanced meal at a very low price!

A **Campus Card** will help you get through the line much faster and means that you don't have to carry around cash! Plus, you can use your Campus Card for other things too, like making copies or printing at the university.

Ask for the Campus Card at the Information Desk!



The Mensas are located at:

Kiel

Mensa I

Westring 385
24118 Kiel

Mensa II

Leibnizstraße 14
24118 Kiel

Mensa Kesselhaus

Legienstraße 35
24103 Kiel

Schwentine-Mensa

Grenzstraße 14
24149 Kiel

Mensa-Angebot / Cafeteria Gaarden

Kaiserstraße 2
24143 Kiel



Mexican Days in our Mensa.

Lübeck

Mensa Lübeck

Mönkhofer Weg 241
23562 Lübeck

Mensa und Cafeteria in der Musikhochschule

Große Petersgrube 17-19
23552 Lübeck

Flensburg

Mensa Flensburg

Kanzleistraße 94
24941 Flensburg



Smoking is strictly forbidden
in all Mensas and Cafeterias!

BAföG - STUDENT FINANCIAL AID

BAföG (das **B**undes**a**usbildungsb**f**örderungsg**e**setz) is public financial aid for students. It helps students not just with the fees and costs of studying, but also with living costs throughout the course of study.

As an international student, you may be eligible for BAföG if you are studying or living in Germany on a long-term basis and meet one or more of the following conditions:

- You are in Germany for political asylum, or are another kind of refugee, and are officially recognized as such.
- You are protected by Abschiebungsschutz, meaning that you are legally able to avoid deportation from Germany (only § 60 I Aufenthaltsgesetz).
- Your spouse is a German citizen and you live both in the same household.
- At least one of your parents is a German citizen.
- At least one of your parents has lived in Germany for the last six years and has worked at least three of those years.
- You worked and lived at least five years in Germany prior to the beginning of your enrollment in Schleswig-Holstein.
- You did this with a work permit (die Arbeitserlaubnis); you were insured; and you were able to support yourself during this time.

- **For EU-Members and Contract Countries:** You have worked at least six months in Germany, and your course of study corresponds with your work.



The open office hours of BAföG are online at:
www.studentenwerk-s-h.de 🖱️ BAföG

Contact:

Kerstin Meck-Reinhart

☎️ 04 31 / 88 16 – 206

Jörg Westphal

☎️ 04 31 / 88 16 – 168

CULTURE

The numerous opportunities offered by the Department of Culture cover a wide range of cultural outlets: Theater, Radio, Film, Music, Painting and Drawing. The Culture Department also has a library (in the Studentenwerk's House in Kiel in the Mensa I), where students are welcome to learn more about these topics.

Theater

Theater is the largest section of the Culture Department, with a number of student theater groups, workshops, and regular performances.

Contact:

Diethard Pieske

☎ 04 31 / 8816 - 140

Painting and Drawing

Film

Filmmaking instruments, including cameras and editing systems are available for members' use.

Contact:

Thomas Plöger

☎ 04 31 / 88 16 - 139

Music

CULTURE

Radio

A radio station is also located in Mensa I, which exclusively plays student-run radio programs during particular times. (see page 15)

Photography

Contact:

Ines Weißenberg, Reception

☎ 04 31 / 88 16 - 137

kultur@studentenwerk-s-h.de

www.studentenwerk-s-h.de 📖 kultur

POTTKIEKER

In POTTKIEKER, the Studentenwerk's monthly magazine, you can find the Mensa Menus for the month, as well as articles about the recent activities and other projects of the Studentenwerk. Updated Information regarding social and cultural aspects of studying in Schleswig-Holstein is also printed in the magazine. POTTKIEKER is available for free in the Mensas.



campusradiokiel.fm

The Studentenwerk also offers students in Kiel the opportunity to produce radio programs on a student-run radio station. Students are welcome to work in the fields of Editorial (Politics, Culture, International, Sport, Career, etc.) or Production (Technology, Moderation, Marketing, etc.).

Frequency:

101.2

**When:**

Student programs are broadcast on the radio at special times on weekdays.

How to get involved:

Meetings are held weekly. If you are interested in working with the radio, stop by the meeting or send an email.

Adress:

Studentenhaus, Zi. 2
Westring 385
24118 Kiel

Studio-Telephone:

04 31 - 88 16 - 237

You can find more information about the radio station at its website.

You will also find more student-written articles there.



Guido and Mustafa at the event "Open World"

Sokratesplatz 1

Gebäude
1

Chapter 2

ACADEMIC INSTITUTIONS

When studying in Schleswig-Holstein, you will get support from various academic offices and student organizations.

FOR INTERNATIONAL STUDENTS

The **International Office** is your first resource for all questions or concerns regarding academic and social issues. It is also responsible for the admission, enrollment and general support for all international students. It coordinates a number of partnership programs with other academic institutions around the world. Each higher education institution in Schleswig-Holstein has its own International Office (Akademisches Auslandsamt).

Internet sites of International Offices in Schleswig-Holstein

Kiel

CAU Kiel

www.international.uni-kiel.de

Fachhochschule Kiel

<http://www.fh-kiel.de/index.php?id=110>

Muthesius Kunsthochschule

www.muthesius-kunsthochschule.de/en/international_students.php



The International Center of the CAU in Kiel.

Lübeck

Universität zu Lübeck

<http://www.uni-luebeck.de/studium/international-office.html>

Fachhochschule Lübeck

http://www.fh-luebeck.de/Inhalt/02_Studierende_Ch021/07_Internationales/index.html

Musikhochschule Lübeck

<http://www.mh-luebeck.de/studium/erasmus>

Flensburg

Universität Flensburg

www.uni-flensburg.de/international

Fachhochschule Flensburg

www.fh-flensburg.de/fhfl/international.html

GENERAL SUPPORT

AStA

Allgemeiner Studierendenausschuss

AStA is the equivalent of a student government. It is a group of annually elected students who organizes and funds student organizations, extracurricular activities, and campus-wide parties.

AStA also provides a variety of student counseling, ranging from employment and internships to specific courses of study to students legal rights. There is also special counseling for international students. Please check your local AStA website to find out when specific counseling is available. Look for a person called **Ausländerreferent**.



Dancing at Indian Night, one of many events organized by AStA.

Photo Credit: Philipp Diepmans

Kiel

CAU Kiel

info@asta.uni-kiel.de
www.asta.uni-kiel.de

Fachhochschule Kiel

vorstand_1@asta.fh-kiel.de
vorstand_2@asta.fh-kiel.de
www.asta-fh-kiel.de

Muthesius Kunsthochschule

asta@muthesius.de
www.muthesius-kunsthochschule.de/de/studierende/asta/

Lübeck

Universität zu Lübeck

info@asta.uni-luebeck.de
www.asta.uni-luebeck.de

Fachhochschule Lübeck

info@asta-fhl.de
www.asta-fhl.de

Musikhochschule Lübeck

asta@mh-luebeck.de
www.mh-luebeck.de/hochschule/gremien/asta-und-stupa

Flensburg

Universität Flensburg

asta@uni-flensburg.de
flensburg-studieren.de/de/uni/asta/aktuelles

Fachhochschule Flensburg

asta@stud.fh-flensburg.de

ACADEMIC SUPPORT

Zentrale Studienberatung

All higher education institutions in Schleswig-Holstein offer personal, general academic counseling regarding academic matters, such as choosing or changing a course of study, test preparation, and studies planning.

You can find the contact information and open hours of the Zentrale Studienberatung on the website of your study institution.

Studienfachberater

Each institute has a specialist, who is responsible for counselling students within the particular study direction. Here You can find out, what combination of lectures can be the most appropriate for you.

Fachschaften

Most academic departments have a student representative group called Fachschaft. The students in the Fachschaft are responsible for a variety of duties, including hosting department parties and social gatherings, archiving past projects and exams, and advising other students in the department.

The Fachschaft is a good resource for specific questions regarding your personal course of study and department. Check to see how to contact the different Fachschaften at your school.



The Biology Fachschaft advises students at Information Day for First Semester students.

Sprechstunden

For more specific information regarding seminars and courses of study, you can also visit your professors during their open office hours. You can usually find a professor's office hours online or in your course material.

CAREER SERVICES

Each of the three universities in Schleswig-Holstein offer career preparation and counseling services through a **Career Center**. There, you can receive advice on planning for your career, preparing your resume, and the job application process. They also offer regular seminars regarding these topics.

Kiel

CAU Kiel

Claudia Fink

☎ 04 31 / 880 12 51

careercenter@uv.uni-kiel.de

Lübeck

Universität zu Lübeck

Dr. Sabine Voigt

☎ 04 51 / 500 30 09

voigt@zuv.uni-luebeck.de

Flensburg

Universität Flensburg

Ellen Kittel-Wegner

☎ 04 61 / 805 2569

kittel-wegner@uni-flensburg.de



Handbooks for the Contacts Job Fair of the Career Center in Kiel



Town Hall and Opera House, Kiel

Chapter 3

PUBLIC INSTITUTIONS

Upon your arrival in Schleswig-Holstein, you will need to visit a few important government offices. The two main things you need to do are to get your allowance to live and study in Germany and to register as a resident of the city.

Here is some important basic information about these offices and what you will need to do.

IMMIGRATION OFFICE

The immigration office (**die Ausländerbehörde**) handles all issues regarding your visa to enter the country (**das Visum**) and your allowance to live and study in Germany (**die Aufenthaltserlaubnis**).

There are different guidelines for entering Germany and receiving an allowance to live and study in Germany, depending on which country you are from.

Here are some general guidelines:



The town hall with the immigration office in Flensburg.

If you are from an **EU-country**, you do not need to apply for either a Visum or an Aufenthaltserlaubnis.



If you are from the following **non-EU countries**: Australia, Andorra, Canada, Honduras, Israel, the Republic of Korea, Japan, Monaco, New Zealand, San Marino, or the United States of America:

- You may enter Germany without a special Visum or Aufenthaltserlaubnis. You are allowed to stay in Germany for three months on an automatic tourism allowance. This means that you do not need to do any applications before you travel to Germany.
- If you plan to stay in Germany for longer than three months, you must go to the immigration office **BEFORE** your three-month allowance is over to apply for an Aufenthaltserlaubnis, in order to legally remain in the country.

If you are from **another** country, you must visit the German embassy (**die Botschaft**) in your home country **BEFORE** you travel to Germany, in order to apply for a Visum and an Aufenthaltserlaubnis.

APPLYING FOR YOUR AUFENTHALTSLAUBNIS

When applying for an Aufenthaltserlaubnis, you must bring the following items with you:

- ❶ One biometric photo
- ❷ Your valid passport
- ❸ Proof that you are medically insured
- ❹ Proof of your matriculation at a university, college, or technical school in Schleswig-Holstein
- ❺ Official proof that you are able to financially support yourself during your time in Germany
 - Proof of Stipend or Fellowship
 - Savings Account Statement
 - Proof of Guarantor (private financial support), e.g. your parents

WorkPermit (die Arbeitserlaubnis)

Depending on which country you come from and what kind of Aufenthaltserlaubnis you have, you may have one of the following options in your visa:

- an automatic, unlimited work permit
- a limited work permit
- no work permit

Appointment at the immigration office in Kiel

Since July 2009 international students have to follow a new procedure for the arrangements at the immigration office:

You need to call your contact person and make an appointment in advance. BaSIS at Studentenwerk and International Office (Center) of your university can give you information, who is in charge.

TIPS

In some cases, you might have to pay when you apply for your Aufenthaltserlaubnis. These fees are payable at your local embassy or at the immigration office by cash or EC-Karte.

Marriage partners and children of international students must also apply for an Aufenthaltserlaubnis if they want to live with you in Germany. You will be expected to have more financial support per month, in order to support your family while you are here.

The waiting line can be very long at the immigration office! Make sure to either get there early or to go when you have a lot of time!

Immigration Office Contact Information:

Kiel

Fabrikstraße 8-10
24103 Kiel
☎ 04 31 / 90 10

Lübeck

Dr. Julius Leber Straße 46-48
23539 Lübeck
☎ 04 51 / 12 20

Flensburg

Am Rathausplatz 1
24937 Flensburg
Nicole Ertzinger
☎ 04 61 / 85 20 07

CITY REGISTRATION OFFICE

Regardless of whether they are international or German citizens, all residents of a city are required to register, so that there everyone's current addresses are on file. The resident registration office (**das Einwohnermeldeamt** or **die Meldestelle**) is usually located in the old town hall (**das Rathaus**).



Registering as
a resident.

Registration

Upon your arrival, you have two weeks to register (**die Anmeldung**) with the resident registration office to become a legal resident of your city.

You will need to take your housing contract and your passport. There is no fee to register. However, if you do not register within two weeks of moving in, you may be subjected to a penalty fee. If you move apartments within the same city, you must re-register with your new address!

De-Registration

There are different guidelines on de-registration (**die Abmeldung**), when you move out of town:

- If you move to a different city within Germany only, you do not have to de-register. You must only remember to register in your new city of residence.
- If you move to a different country, you must de-register at the resident registration office before you leave.

City Registration Offices:

Kiel

Fleethörn 9 • 24103 Kiel

☎ 04 31 / 90 19 00

Flensburg

Am Rathausplatz 1 • 24937 Flensburg

☎ 04 61 / 85 21 24

Lübeck

Dr-Julius-Leber-Straße 46-48 • 23552 Lübeck

☎ 04 51 / 1 22-32 83 bis -32 93



Chapter 4

HAVE QUESTIONS? GO TO BaSIS!

The **Office of Support and Service for International Students (BaSIS)** is a service of the Studentenwerk's Social Services Department. Through various projects, cultural activities and seminars BaSIS promotes the social integration and well-being of Schleswig-Holstein's international students. Both international and German students regularly participate in its many programs and activities.

Based in Mensa I in Kiel, the services of BaSIS are available to all international students in Schleswig-Holstein.

OFFERINGS OF BaSIS

Study Buddy Program and Campus Friends Lübeck

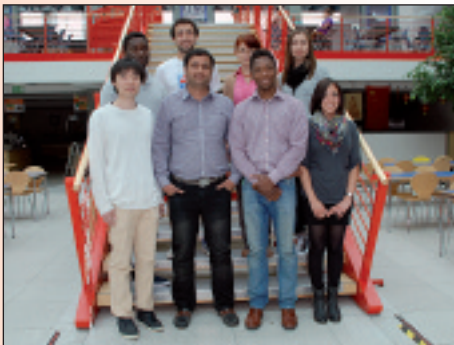
The goal of the Study Buddy Program and Campus Friends is to facilitate intercultural exchange between German and international students in Kiel, Flensburg and Lübeck. Each participant receives contact information for either a German or an international partner. These pairings are based on similar interests and hobbies, language abilities, courses of study, etc.

As part of the Study Buddy Program and Campus Friends, BaSIS offers a variety of cultural activities, including regular meetings and intercultural trainings during the semester.



Study Buddies

Wohnheimtutoren



Wohnheimtutoren

Living away from home and with people from different cultures is not always easy. To help ease you into everyday life in Schleswig-Holstein, there are designated Wohnheimtutoren in some student dormitories in Kiel and one Tutor in Flensburg and Lübeck.

The Wohnheimtutoren are also international students, who live in the dorms and provide support to the other international residents. They organize regular activities, in order to help with the social integration and the general well-being of international students.

Cultural activities

including:

- intercultural trainings
- sport competitions
- country evenings
(Culture Sessions)



Polish days in the Mensa

Seminars

BaSIS offers international and German students a variety of seminars, in order to further develop intercultural awareness, such as soft skills and knowledge about the legal rights of international students.

Arrival Service

If you arrive in Kiel outside of the regular opening times of the Wohnheimverwaltung (see page 8), the Arrival Service can pick you up free of charge and bring you to your student dormitory.



Intercultural Training Seminar



Arriving in Kiel

Through the Arrival Service, you can take care of all logistical aspects of moving in, simply and stress-free: the room keys; the rent contract and move-in protocol; and the security deposit.

Please register for the Arrival Service at least a week before your arrival in Kiel. Registration is available through the postal service or online at:

www.studentenwerk-s-h.de 🗨 International

BaSIS



Constanze Pohlenk,
BaSIS office coordinator

You are also welcome to contact the BaSIS office through telephone or email, or visit it in Studentenhaus / Mensa I (Westring 385, 24118 Kiel, 1st floor, room N^o 7).



Contact:

Constanze Pohlenk
04 31 / 88 16 - 154

internationales@studentenwerk-s-h.de
www.studentenwerk-s-h.de 🗨 International



Anna and Marta

A Study Buddy Story ...

“The first step is always the hardest.” – This is what I was thinking when I arrived in Kiel because I had always imagined a stay in a foreign country to be difficult. I had prepared myself to feel lonely and lost during my time there but that never happened. In fact, quite the opposite! As I got a great Study Buddy my stay wasn’t lonely or boring at all. Marta didn’t just help me with all of the official things, but also introduced me to life as a student in the city. I met her friends and we went to some parties or to the theatre together. As well, I also got in touch with other international students from the Study Buddy Program, which made my stay even more enjoyable.

So if you are new to Kiel, Flensburg or Lübeck, enrol in the Study Buddy Program or Campus Friends Program. It is definitely worth it!

Study Buddy and Campus Friends Registration

Surname:

First Name:

Nationality:

Sex:

Date of Birth:

Subject of Study:

Languages Spoken:

Hobbies / Interests:

Address in Kiel / Flensburg / Lübeck

Dormitory, Room Number:

Street:

Postal Code / City:

Telephone:

Email:

Please bring the registration form to BaSIS!





International Student Dormitory, Lübeck
Photo Credit: Architekt Mai

Chapter 5

STUDENT HOUSING IN SCHLESWIG-HOLSTEIN

The Studentenwerk Schleswig-Holstein works to provide a variety of opportunities for students to live in community living apartments and single apartments in a number of student dormitories at an affordable price.

IN A DORMITORY

How Do I Find a Room?

You can apply for a room in a Studentenwerk's student dormitory by filling out the form at the **Studentenwerk website** and submit it directly through the Internet. www.studentenwerk-s-h.de • Housing • Application for a room in a residence hall • Application for Admission

The Wohnheimverwaltung will work to meet your requests as much as possible, and will contact you with a room assignment.

Before Moving in:

Make sure to keep all deadlines (**die Frist**) in mind; if you do not adhere to the deadlines specified to you by the Wohnheimverwaltung, you risk losing your contract!



Campus Dormitory, Flensburg

- **Step 1:** When a room is available, the Wohnheimverwaltung will send you the room contract either through email or the Post (regular mail). Sign the contract and send it (original copy with your signature) through the Post back to the Wohnheimverwaltung.
- **Step 2:** After the room contract with your signature is received, the Wohnheimverwaltung will sign the contract itself and send it back to you with both signatures. **The room contract is now official.**
- **Step 3:** Transfer the security **deposit of 250,- €** directly to the Wohnheimverwaltung's bank account. Do not forget to keep the receipt of this transaction. You can find the Studentenwerk's bank information online at:
www.studentenwerk-s-h.de • Wohnen
If you cannot transfer the security deposit, you may pay it in cash upon your arrival.

Moving In

When you will be moving into your room, you **must have**:

- Your official **room contract**, signed by both you and the Wohnheimverwaltung
- Proof of security **deposit** payment or the security deposit itself 250,- € in cash



Studentendorf Dormitory, Kiel

If your arrival is planned to be during the open hours of:

- the Wohnheimverwaltung (for residents of EOH and DOH only); or
- the Hausmeister (for all other dormitories)

You should make an appointment with them at least one week prior to your moving in.

You can find the open hours (**die Öffnungszeiten**) of the Wohnheimverwaltung online at: www.studentenwerk-s-h.de • **Wohnen**

If your arrival is planned to be outside the open hours of:*

- the Wohnheimverwaltung (for residents of EOH and DOH only); or
- the Hausmeister (for all other dormitories)

You are eligible to participate in the free **Arrival Service of BaSIS**. You must register for the Arrival Service, either online or through the postal service, at least one week prior to your arrival in Kiel.

TIPS

To get to the Wohnheimverwaltung, take the 62 Bus (Direction: Projensdorf) to the station, Klinik Lubinus.

By paying the security deposit through a bank transfer, you can have peace of mind and not carry so much cash when you travel! Just make sure that you bring proof of transfer (e.g. a print-out receipt), so that you can get your room keys!

Make sure to pay your rent on time! Otherwise, you'll have to pay penalty late fees and risk losing your contract.

For bank transfers, you can find the Studentenwerk's account information online at: www.studentenwerk-s-h.de ☞ Wohnen ☞ Housing

Terms to Know:

Room Contract: **der Mietvertrag**

In the room contract, you agree to rent a room for a specific period of time (min. 6 months) and to pay the required monthly rent for that time period. Every student is allowed to live in the dorm for a total of six semesters, and it is possible to extend this time period.

Security Deposit: **die Kaution**

You will get this money back when you move out, as long as nothing in your room is damaged.

Bank Transfer: **die Überweisung**

Rent: **die Miete**

Warning Letter: **die Mahnung**

If you receive a warning letter from the Wohnheimverwaltung, you must contact them immediately!

Cashier: **die Kasse**

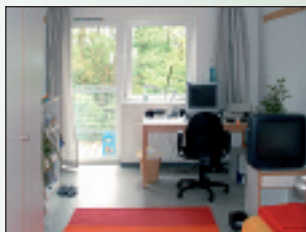


International Breakfast in front of EOH.

Das Einzugsprotokoll

The Einzugsprotokoll is an agreement that everything in your room is in working condition upon your moving in.

In order to receive the keys to your room, you must sign the Einzugsprotokoll. After you sign it, you have **14 days** to test everything in your room. If you find out that something doesn't work properly, you should immediately tell either the Hausmeister or the Wohnheimverwaltung. This way, you won't have to pay any fines when you move out!



Room in Max-Kade-Haus, Kiel

Die Miete / The Rent

The rent is the monthly fee for living in your room. Rent can vary, based on which dorm you live in and what kind of room you have, e.g. a single apartment or a WG, but once you have an official room contract, your rent fees will be constant for the duration of the contract.

It is generally preferred that you pay your rent as a regular direct deposit from your bank account. If you have any questions about this, contact the Wohnheimverwaltung.

Living in a Dorm

Internet

In all Studentenwerk dormitories there is Internet installed. The volume of Internet traffic is controlled by the university and is designed to support Internet usage for studying and general communication.

Before then, please check if there is already Internet access in your dorm. If not, you can still receive Internet service in your room through a private telephone service.

Telephone Service

Most students use either mobile telephones or Internet calling instead of a landline. For more information on mobile telephones and Internet calling, see page 54.



A chess tournament in PHH.

TIPS

Stay aware when cooking with oil! When left unattended, it can be easy to start a fire!

You can save energy (and money) when you hang your clothes to dry on the lines, rather than using the dryer. Do this at your own risk, since the clothes will be left in the open - just make sure you always lock the door to the laundry room when you leave!

The wash machines and dryers are serviced by a private company, which is available 24 hours a day for customer service. If you need help with a machine, please call the telephone number on the wall of the laundry room, rather than the Hausmeister.

Laundry Facilities (der Wäscheraum)

There are wash machines, dryers and drying lines in every Studentenwerk dorm - just bring your own detergent. One load of laundry costs 1,50 € to wash and 1,- € to dry. Make sure to have correct change, because the machines can neither give change nor accept coins less than 0,50 €.

Cleanliness (die Sauberkeit)

Although a professional cleaning staff cleans some public areas in the dorms, most of the cleanliness is your own responsibility! In addition, the Wohnheimverwaltung checks the cleanliness of all dorms once a semester!

If the shared spaces in your apartment are unsatisfactory after two checks, then you and your roommates will have to pay for a professional cleaning service to come in. The fees are dependant on the type of cleaning that is required - but they can range from 10,- € to more than 30,- €.



Kitchen in International Student Dormitory, Lübeck

Community Spaces (der Gemeinschaftsraum)

There is a variety of opportunities for hobbies and other activities in the Studentenwerk dorms, such as music rooms, libraries, grills, and Kicker tables. You can reserve these rooms through the Heimrat (see p. 41) of your dorm. Different activities, organized by dorm residents, student organizations, and the Studentenwerk, periodically take place in these spaces, as well.



Playing billiards in the dormitory.



Smoking cigarettes in the dormitories is only allowed in your room!

Who is there to help?

Die Wohnheimverwaltung

The Wohnheimverwaltung is there to help with any aspect of living in a Studentenwerk dorm. Please see page 8.

Der Hausmeister

The Hausmeister of your dorm is responsible for the building, property, and general area around the dorm. He or she has open office hours twice a week in your dorm – you can also make an appointment outside of those hours.



Getting information at Max-Kade-Haus, Kiel.

Contact the Hausmeister if:

- Something is broken in your apartment or in the public spaces of the dormitory
- You would like to install telephone or Internet service through a private firm

If something is broken in your room, you can fill out the short “Mitteilung an die Hausmeisterei” form, which gives the Hausmeister permission to enter your room without you. In other words, things in your room can be repaired while you are in class or at work!

Der Heimrat

The Heimrat of a dormitory is a group of dorm residents elected every semester. The Heimrat cares for a number of aspects of the dorm:

- Responsibility of community spaces
- Organization of various dorm-wide activities and trips
- Representation of the residents’ interests

You should see, who your Heimrat representatives are. Through them you can reserve community spaces and suggest new activities for the dorm. Of course, they are also there to support you when you need it!

Die Wohnheimtutoren

The Wohnheimtutoren are themselves international students who work through the BaSIS Office to help facilitate social integration and the general well-being of international students in some of the biggest dorms (please see page 31).



The Wohnheimtutoren are there to support you if you have any questions while living in the dorm. They also organize regular activities and hold weekly office hours.

Good communication with your roommates (**die Mitbewohner**) is key. At the beginning of the semester, have a meeting and set up rules for your common life in the WG (**die Wohngemeinschaft**).

IN A PRIVATE APARTMENT

It is also possible to rent a room in a private dormitory or in a privately owned apartment. You can find more information about this:

- Advertisements in Newspapers and Magazines, e.g.: Kieler Nachrichten, Kieler Express
- Advertisements on the Message Board
- Internet Websites, e.g.: www.meinestadt.de, www.wg-gesucht.de

Some advantages to living in a private apartment are:

- You have more choice in what part of town and with whom you will live
- In many cases, you have more general freedom

Some disadvantages to living privately are:

- Your monthly rent fluctuates, based on your usage of electricity, water, heating, etc. per month. These changes are often unpredictable.
- It is often more difficult to handle all of the issues with living on your own, in a private apartment, e.g. repairing broken things, setting up certain services, etc.



Private Apartments in a student neighborhood, Kiel.



Housing ads on the message board, or "Schwarzes Brett".

Terms to Know

Die Kaltmiete: the **monthly rent** just for the apartment

Die Nebenkosten: the **extra costs** the contribute to the monthly rent, including the costs for water, electricity, heating heating, telephone services, etc.

Die Warmmiete: the **total cost of living** in a private apartment, in other words, the Kaltmiete plus the Nebenkosten

General Emergency Telephone Number: 112

German Police Telephone Number: 110



Chapter 6

STARTING YOUR LIFE IN GERMANY

It is very important to make sure that you are taken care of during your time in Germany. Both insurance and finance are very tricky topics with many subtleties and rules. Living and studying internationally can make it even more complex. Please make sure that you are well-informed about your personal situation, so that you can make the best decisions for yourself and your family.

You can also inform yourself at these websites:

- www.howtogermany.com
- www.die-gesundheitsreform.de
- www.deutsche-sozialversicherung.de
- www.union-verdi.de/dsw-studenten-kv

HEALTH INSURANCE

Health insurance (**die Krankenversicherung**) is applicable to your doctor and dentist visits. If you become ill or if you need to visit a doctor for a regular check-up, having insurance is vital to receiving affordable healthcare. You can also use health insurance to receive affordable medications at the pharmacy (**die Apotheke**).

Insurance Requirement (die Versicherungspflicht)

ALL STUDENTS in German higher education institutions are required to be medically insured! Even if you are insured in your home country, you must provide proof that you are insured for German healthcare.

The requirement begins on the first day of registration. If you cannot prove that you are medically insured, you will not be able to register for courses.

Foreign Students meeting at least one of the following criteria are eligible for public insurance:

- those registered at state or state-recognized higher education institutions
- those in further or specialization courses of study (**das Erweiterungs- oder Aufbaustudium**)
- working at an internship (**das Praktikum**) during the course of study

The following foreign students are ineligible for public insurance:

- Doctoral students (**Doktoranden**)
- those over the age of 30 years
- those who have studied for more than 14 semesters
- enrolled in university German language courses or at a university preparation course (**das Studienkolleg**)



It is very important to find the right coverage for your personal situation.

Types of Insurance

Depending on your status in Germany, your age, your nationality, your marital status, and the duration of your course of study, you may have to confront different conditions for health insurance.

Public (**gesetzliche**) versus Private (**private Versicherung**) Insurance

About Public Insurance

- consistent monthly fees for students among all insurance carriers
- coverage of medical services, including emergency care, is standardized among carriers
- equal costs for men and women
- long term contract

About Private Insurance

- lower monthly fees for students
- big differences and insecurity of coverage among services
- short term contracts for international students
- once willingly under private insurance, it is very difficult to switch back to public insurance

In general, it is better for students to be public insured because you can then be

- **For EU Members:** Before you come to Germany, please check with your home insurance on whether You are entitled to the European Health Insurance Card, which can give you some access to healthcare if you become ill or injured while traveling within the EU.



Weigh your options before picking an insurance policy.

certain which services will be covered for the long term.

Make sure to get the best insurance coverage for your individual situation. Travel insurance (**die Reiseversicherung**) is not the same thing as health insurance. You will not be considered medically insured if you only have travel insurance.

WHAT TO DO, WHEN YOU NEED A DOCTOR ...

- **Step 1:**

Use the Internet or a telephone book to find a nearby general medicine practice. When you call them to make an appointment, make sure that the office will **accept your insurance**.

- **Step 2:**

If you need to see **a specialist**, ask your general physician for a reference. That way, you can visit the specialist for free. You can call the specialist to make an appointment.

TERMS TO KNOW

Die Praxis: Doctor's office; A clinic

Der Termin: Appointment

Der Hausarzt / Der Allgemeinarzt: General physician

Der Spezialist: Specialist

Die Krankenkasse: Health insurance company

Der Notdienst: Doctors and Apotheken that are available for emergency care. They are also available evenings and on weekends.



Pick up medicines at the Apotheke, which is marked with this symbol.

Private insurance may work differently. Please check on your individual situation to learn how to properly use your private insurance.

OTHER TYPES OF INSURANCE

Accident Insurance

Public accident insurance (**die Unfallversicherung**) is provided to all students during the course of study and during an internship. However, there are many conditions and rules on what is covered and what is not.

Accident insurance does NOT cover accidents that occur in the following scenarios:

- during free time, i.e. not during a university- or work-sponsored activity
- while participating in strikes and demonstrations
- during private trips, even those related to your studies
- while working study- or work-related assignments at home
- during private interruptions in transport on the way to or from study- or work-related activities (e.g. stopping by the grocery store on the way home)

The accident insurance provider for all students in Schleswig-Holstein is:

Unfallkasse Schleswig-Holstein

Seekoppelweg 5a

24113 Kiel

☎ 04 31 / 6407 – 0

www.uk-nord.de

ukn@uk-nord.de



Liability insurance will help you cover unexpected costs inflicted on others.

Liability Insurance

Imagine this. It's a beautiful summer day in Schleswig-Holstein and you are outside with some friends riding bikes. In your zeal and athletic vigor, you turn a corner too fast, accidentally scratch a parked car with your pedal.

Liability insurance (**die Haftpflichtversicherung**) will cover any costs you may accidentally inflict on someone else. Although students are not required to have liability insurance, it is still a good idea to look into getting liability insurance, especially if you are planning to stay in Germany for a longer period of time (i.e. more than one year).

BANKING IN GERMANY

While you are studying in Germany, you will probably need to open a bank account with a German bank.

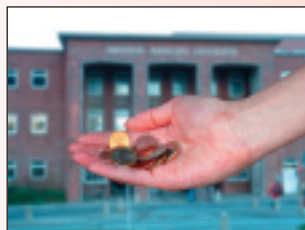
Advantages to Having a Bank Account in Germany

- Exchange currencies
- Purchase stocks and bonds
- Take out a mortgage
- Purchase travelers' checks
- Make international electronic transfers
- Convenience through online banking

Opening an Account

Before you open an account, make sure to do as much research as you can. There are many subtle differences among the different banks in the area and you should try to make the best decision for your personal situation.

Here are some **questions to ask yourself**, when looking for a bank:



Maintaining a budget as a student does not have to be complicated.

- Is the banking institution accessible in your home country?
- What are the costs of making international transfers?
- What kinds of interest (**die Zinsen**) does the bank offer?
- What fees does the bank charge?

Before meeting with the bank, check to see what documents you need to bring with you.

Sparkonto versus Girokonto

About a **Girokonto**

- Checking account
- Regularly used to make payments
- Usually has no interest
- Commonly used by international students in Germany

About a **Sparkonto**

- Savings Account
- Used to save money, not to make payments
- Can sometimes collect interest

OTHER TERMS TO KNOW

Die Überweisung: Transfer, used when you transfer money from one account to another, such as making a one-time payment

Der Dauerauftrag: Standing Order, used when you have regular, recurring payments of a set amount. This sum is automatically deducted from your account on a set date and transferred to the receiver's account.

Die Lastschrift: Direct Debit, used when you have regular, recurring payments of different amounts to the same receiver. For example, your telephone or electricity bills may vary from month to month.

Die Einzugsermächtigung: Direct Debit Authorization, a form authorizing the recipient (e.g. the telephone or the electricity company) to deduct respective amounts from your account. With this option, you have about 90 days to recall any sums taken from your account, thereby ensuring that the correct amounts are always deducted. You can also use this option to pay your housing rent in the dormitory.

Die EC-Karte: Eurocheque Card, with which you can get cash or bank statements at money automats. In many cases, you can use it to make payments in a store.

Der Geldautomat: Money Automat, where you can get cash or bank statements with your EC-Karte. While it is free to get cash from the Geldautomat of your bank, fees will be applied when using automats of other bank groups.



Getting cash
is fast and easy.

ist nicht alles

Wölfe - dargestellt im Schmiedehaus, 1870 Nr. 12

... ich Ihre An-
... in den von-
... (warum eigent-
... «Nicht-EU-Staaten»
... (Schweden gibt allerdings
... auf die ursprüngliche
... im Norden aller
... warum im Norden aller
... soll.
... vor sozialem Abstieg
... vor Ausländern allein erklärt
... kaum das reformierte Erbe
... Schweden. Die
... folkhemmen
... dischen
... besond
... noch

NR. 18

Die die riefen

Ständchen kommen Kleiderhaken von
Eichen, edelsten Wäldern und Kon-
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... der neunziger Jahre! Das Mark-
... und Anne Dahl erst ließen sich
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... nachschauen per Google
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Die Moldawier fühlen sich als Europäer

Das Land, mitten im Osten, Nr. 12

Nach der langen Zeit in Ru-
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Chapter 7

EVERYDAY LIFE IN SCHLESWIG-HOLSTEIN

Once the organizational aspects of coming to Germany are settled, you can finally relax and start getting used to your new life here.

Here are some tips to help you get started.

TELEPHONE SERVICES

There are many different options and pricing plans for mobile telephones and landlines, based on whom and when you place a call.

Here are some quick tips for getting started:

How do I plan to use the telephone?

Before you decide on what type of phone and calling plan you should purchase, first consider how you plan to use the telephone:

Ask yourself the following questions:

- Do you plan to use the phone just for calling within Germany? Or will you also use the phone to place international phone calls?
- Are you planning to use the phone primarily at night, or will you also regularly use it during the day?
- If you will use your phone for international calls, consider the time differences between Germany and the countries you will be calling to determine when you will use the phone the most.
- How long do you plan to stay in Germany?



Take care to know all of the options before deciding on a phone plan.

Mobile Telephones

In fact, most students use mobile telephones (**das Handy**) as their primary phone.

Here are some possible mobile telephone plans:

A Contract (**Der Vertrag**)

- Usually lasts a minimum of one to two years
- You will often get a very nice Handy at very little or no cost.
- Once you sign a contract, it can be very difficult to cancel it, so make sure you understand everything beforehand.

Homezone

- An option when you have a contract.
- Turns your Handy into a local landline (**das Festnetz**) number, as well. Therefore, you can place to and receive calls from local landline numbers, as if your Handy was also a local landline number.

Prepaid Cards

- A good option if you will not be in Germany long enough to have a contract
- In most cases, you will have to purchase a Handy at regular cost.
- You must buy credit (**das Guthaben**) to load (**aufladen**) onto your phone. You can buy credit for your phone from mobile telephone service providers, gas stations, online, or even at some cash machines (**der Geldautomat**). Credit is sold by money value - not by time.
- If you end up staying in Germany longer than you'd first expected and would like to switch to a contract plan, you will often be able to keep your telephone number. Please check with your service provider for specific information.

Regardless of whether you have a contract, it is usually much more expensive to use your Handy in another country, even if it is an EU country. Not only will it cost more for you to place calls and send text messages, but you might also have to pay extra to receive them!

Landline Telephones

As with mobile telephones, there are different ways to set up your landline telephones (**das Festnetz**). Depending on what time you place your call and whether you call a mobile phone or another landline, your calling rates can change.



City connections between landline telephones are cheap.

Finding a Telephone Service Provider

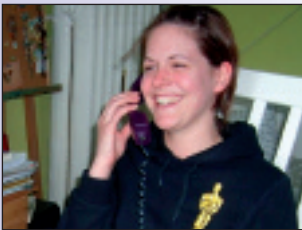
Although Telekom is the largest telephone service provider in Germany, it often charges an initial set-up fee, and there are a number of other providers that might be less expensive. All service providers periodically offer special deals and it would be a good idea to compare all of your options to find the best plan to fit your needs.

Pre-Dial Codes

When you use these numbers, you can save up to 50% on calling rates. There is no registration process or contract. However, the rates are constantly changing, so there is no guarantee of any certain rate.

Landlines in the Dorm

If you would like to have a landline in your dorm room, you can set up a connection through a private firm. Every room is equipped with a telephone box; all you need is a telephone and the service. After you make an appointment with a local telephone service provider, be sure to let the Hausmeister know when the telephone company representative will come to set up the connection. Both you and the Hausmeister need to be present when the phone company representative arrives.



It is simple to set up a landline in your dorm room.

There are public telephones in some of the Studentenwerk dorms. Check to see if your dorm has these facilities.

Landlines in Your Private Apartment

You can also share a landline with your WG. There are generally two options:

- ① Each roommate has a separate telephone connection in their room.
 - You will each have your own telephone number.
 - The telephone service provider will send one bill to your apartment, showing how much each roommate must pay.
 - It is very easy and straightforward to determine payment, reducing stress and tension among roommates.
- ② The WG shares one telephone number and records the duration of each telephone call using the time counter on the telephone.
 - Each roommate must remember to record the lengths of each of their telephone conversations.
 - Easier to set up
 - This option can become complicated, especially if someone forgets to record their phone calls.

Internet Calling

The Internet is a good place to turn to when making international phone calls. Not only is it often free to use instant messaging and computer-to-computer (e.g. Skype-to-Skype) calling, but the sound quality is also often much better than when using telephones.

With some services, you can connect your computer to international landlines and mobile telephones at a low per-minute rate (for both placing and receiving calls). The rate is often based on which country you are connecting to.



Making international calls through the Internet is an inexpensive alternative.

TIPS

Do you want to eat organically grown and produced foods? Special organic stores are called "Reformhaus" or "Naturkostladen." You can also find organic foods in regular supermarkets – just look for the **BIO** label.

Although there is a **Pfand** for most water, beer, and "refreshment drinks," there is usually no **Pfand** for milk, juice, or wine containers.

You can still get fresh bread **Sundays**! Most bakeries are open **Sundays** until noon.

Clothing conversions vary among countries, even within Europe. It is always a good idea to try everything on before you buy them!

SHOPPING IN GERMANY

Supermarkets

The prices in German supermarkets often vary from store to store, based on service.

Scales are placed throughout the fruits and vegetables section, so you can see exactly how much you are buying before you check out. In some supermarkets, you actually go one step further and print a price label yourself for **fruits and vegetables**. Simply place the goods on the scale, press the button indicating what they are, and a price sticker will be printed, which you can then place on the items.

Don't forget your **backpack** or other bag for the groceries! There are no employees at German supermarkets to bag your groceries; you must do that yourself!

Pfand

Don't throw away your empty bottles! To encourage the **recycling** of reusable materials, the German government imposes a deposit (**Pfand**) of 0,15 € to 0,50 € on most bottles and containers, including glass and plastic. Most grocery stores have automats, where you can return your used bottles and receive a receipt for your refund. Give this receipt to the cashier when you check out, and you will be refunded.

Opening Times

Opening times (**die Öffnungszeiten**) vary from state to state. You can also buy some food items, beverages, and newspapers at gas stations (**die Tankstelle**), many of which are open nights and on **Sundays**. However, they can also be more expensive.



A variety of fruits in a German supermarket.

Methods of Payment

Almost all large department stores, restaurants, and supermarkets accept Eurocheque cards (**EC-Karten**), that are often called ATM or cash cards in other countries.

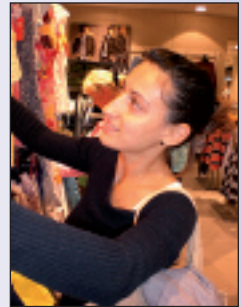
Many stores, especially in smaller towns, do not accept **credit cards**. **Checks** are not accepted anywhere.

Sales and Returns

Although it is legally allowed, Germans do not usually bargain the price of a good, except in open-air street markets (**der Flohmarkt**). At these markets, you can usually get the best deal at the end of the day, when the market is about to close.



You can find many interesting things at local flea markets.



You can find almost anything that you are looking for in Schleswig-Holstein.

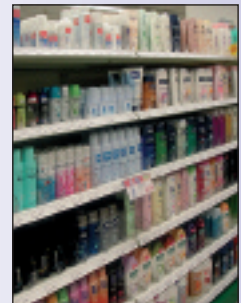
Always keep your receipts (**der Kassenbon**), especially for items like electronics, clothing, and other more-expensive, long-term products! You will need the receipts to return or exchange an item – also make sure that you conduct returns and exchanges within the pertinent time period.

Apotheken versus Drogerien

In Germany, pharmacies (**die Apotheke**) and drug stores (**die Drogerie**) are usually separate.

The primary function of the Apotheke is to dispense medicines, both prescription and non-prescription.

A drug store sells mainly toiletries, cosmetics, photography film, cleaning supplies, etc. Sometimes, you can buy some medicines and vitamins, but only if they are non-prescription (and therefore often weaker than those in an Apotheke).



Drug stores carry toiletries and other general items.

BEING ENVIRONMENTALLY FRIENDLY

In Germany, it is expected from everybody to be careful with their natural resource consumption. Here are some basic tips on how you can be environmentally friendly.



It is important to care for the environment.

Trash Separation

In Germany the trash is separated into 4 categories:

- **BLUE Bin: PAPER (Papier)**
e.g. newspapers, catalogs, notebooks, and broken-down cardboard boxes
- **YELLOW Bin: PLASTIC (Verpackung)**
e.g. plastic bottles, grocery bags, yogurt and margarine containers
- **GLASS Bin: GLASS (Altglas)**
light and dark glass bottles, jars, etc.
- **GREY Bin: OTHERS* (Restmüll)**
everything else that doesn't fit into these categories, e.g. tissues, food products, etc.



Separated Waste.

* For furniture and chemical or electronic garbage (batteries, computers), there are separated places as well!

More information is available in the public kitchens of the dormitories.

Save Energy! It keeps your rent low!

- Make sure the window isn't open or tipped while the heater is on!
- Long, hot showers are relaxing, but require lots of energy and water!
- Despite Standby modes, many electronics still require lots of energy. Unplug all electronics when they are not being used.
- Turn off the light when you leave a room!



Covering your pots and pans can save a lot of energy.

TRANSPORTATION

Not only are buses and bicycle paths considered standard, but Schleswig-Holstein's geographical position on the North and Baltic Seas also opens up possibilities for ferry and boat transportation.

Within Town

Buses and Ferries

Municipal public buses and ferries are available throughout Schleswig-Holstein.

Registered students in Kiel, Lübeck, and Flensburg are eligible for a SemesterTicket, which is an unlimited-ride bus and ferry ticket within their respective cities. You will receive the ticket from the university as soon as you enroll and pay your matriculation fees.



In the summer, the Fördedampfer ferries passengers across the Kiel Fjord.



Waiting for the bus in Kiel.

Make sure you understand how tickets are checked in your city. If you are caught riding without a ticket (**Schwarzfahren**), you will have to pay a large penalty fee.

Fewer buses and ferries operate in the evenings and on weekends. Departure schedules (**der Abfahrtsplan**) at the bus stops are always up-to-date.

You can also check the bus routes and schedules online:

- Kiel: www.kvg-kiel.de
- Lübeck: www.sv-lübeck.de
- Flensburg: www.afag-bus.de

Bicycles

Bicycles (**das Fahrrad**) are commonly used in Germany. In fact, many Germans - not just students - use bicycles as their main mode of transportation.

Bike-riding is not only a healthier and environmentally-friendlier mode of transportation than car or bus, but it is also often faster and more convenient than taking the bus or ferry. When you travel by bike, you are independent of time plans and travel routes.

There are a number of bike shops throughout Schleswig-Holstein that sell both new and used (**gebraucht**) bicycles. You can also look for used bikes through advertisements on the message boards on campus (Schwarzes Brett) or at week-end flea markets.



Many students ride bicycles as their main mode of transportation.

And don't forget to buy a lock (**das Fahrradschloss**) for your bike!

When Biking in Germany:

- You must travel with the flow of traffic, i.e. on the right side of the street.
- Bike riders must obey all traffic lights.
- At unmarked intersections, the car / the bicycle on the right has right of way.
- Adults are not allowed to ride their bicycles on pedestrian-only side-walks.
- You must use a headlight, taillight and side reflectors when riding at night.
- It is illegal to talk on a mobile phone while riding your bike.
- You are not allowed to carry other people on the back or the handle-bars of your bike.

Going Out of Town

Germany is a beautiful country with many different types of landscapes.

In addition, Schleswig-Holstein's close proximity to Scandinavia and the North and Baltic Seas provides for very interesting tourism.

By Train

The website for the Deutsche Bahn is: www.db.de. Here, you can find all sorts of information, including special offers and trains schedules.



Visiting the old Campus-City Uppsala in Sweden.

Types of Trains

- **Inter City Express (ICE) and InterCity (IC):**

- the fastest and most expensive trains
- the ICE train has fewer stops than the IC train
- During delays, they often work together to get passengers to their destinations on time.

- **Euro City (EC):**

- an international train within the European inter-city network

- **Regional Bahn (RB) and Regional Express (RE):**

- regional trains that are generally less expensive
- slower and stops more frequently



The train is a comfortable and easy way to travel through Europe.

Photo Credit:
DB AG/Fock

Types of Tickets

Regular Train Tickets

You can buy regular tickets:

- online, using a print-out as a boarding pass. You can often give you a reduced price (**der Sparpreis**) by booking tickets at least three days in advance.
- at automats easily found in all train stations. These machines accept only cash or **Geldkarten**.
- in the travel office (**das Reisenzentrum**) or other ticket counters in the central train station (**der Hauptbahnhof**). This can be more expensive than buying tickets at an automat.
- You can reserve a seat on a train for a fee of 4,- €. This guarantees that you will have a place to sit during your trip. Otherwise, you will have to look for seats that have empty digital displays over them.



Different kinds of train tickets

Schleswig-Holstein Ticket

- A group of up to five people can travel together throughout Schleswig-Holstein and Hamburg for a flat rate.
- Unlimited use from 9:00 until 3:00 of the next day (on weekdays) and from 0:00 until 3:00 of the next day (on weekends and holidays).
- Also a valid ticket on some local transportation.
- Only valid on regional and regional express trains.

Quer-durchs-Land-Ticket 2. Klasse

- One person or a group of two til five people can travel anywhere throughout Germany.
- Unlimited use from 09:00 – 03:00 of the next day, only on weekdays.
- Also valid on some local transportation.
- Only valid on regional and regional express trains.

Schönes-Wochenende-Ticket

- A group of up to five people can travel to anywhere throughout Germany and to some parts of Poland and the Czech Republic
- Valid from 00:00 – 03:00 on the next day on Saturday and Sunday.
- Valid on all S-Bahn and regional trains.

Deutsche Bahn sells two types of **BahnCard**, which offers reduced prices on train tickets and can be good for frequent travelers.

By Bus

It is unusual to travel by bus through Germany, unless it is through a travel organization or a short distance (up to 30 km). However there are buses in Schleswig-Holstein between the Hamburg Airport (**Hamburg Flughafen**) and destinations within the Bundesland (Kiel, Lübeck).

By Car

It is sometimes cheaper and more convenient to travel by car than by train. Even if you do not own a car, there are ways to travel with one:

Carpooling (**die Mitfahrgelegenheit**) is a very common and relatively safe way to travel in Germany, especially among students. There will often be advertisements, either online or on the Schwarzes Brett on campus, for people either offering or seeking carpooling opportunities.

German Driver's License

If you have a driver's license (**der Führerschein**) in your home country, you are legally permitted to drive in Germany for 6 months from your arrival date. You can apply to extend this time period.



Traveling by car can be easy and inexpensive.

- Driver's licenses from EU members are automatically valid in Germany and do not need to be exchanged or extended.

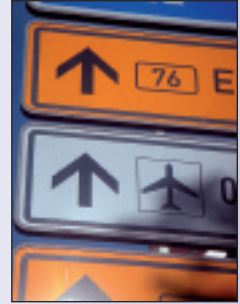


By Airplane

The closest main airports are Flughafen Hamburg (HAM) and Flughafen Lübeck (LBC). Most major and discount airlines fly through these airports.

A shuttle bus provides transportation from the Kiel and the Lübeck main bus station (**ZOB**) to the Hamburg airport:

- www.kielius.de
- www.db.de



There are many cheap flights to the airports next to Kiel.

By Boat

Schleswig-Holstein is a prime location for traveling by boat. A number of ships and cruises regular travel between Schleswig-Holstein and Scandinavia or Baltic countries.



A number of ferries and cruise ships dock in the ports of Schleswig-Holstein.

ENTERTAINMENT AND RECREATION

Museums

The estimated 260 museums throughout Schleswig-Holstein cover a wide range of topics. Modern, classic and folklore art collections are available throughout the Bundesland, and traveling exhibitions regularly come to the area. You can visit prominent museums in Hamburg as well.

Theater, Film, and Music

Schleswig-Holstein also offers many opportunities to engage in the performing arts. Throughout the Bundesland, theaters, movie theaters, cabarets and concerts provide for a wide range of entertainment. No matter what your taste is, you are certain to find something!



Viking shoes in one of the many museums in Schleswig-Holstein.



"Gauklermärchen" by Michael Ende.

Produced by student theater group profilneuRose.

You will find a whole range of attractions easily, when You enter the internet sites of the cities in Schleswig-Holstein:

- www.kiel.de
- www.luebeck.de
- www.flensburg.de

or:

- www.schleswig-holstein.de

TIPS

When you buy your ticket for any cultural activity, ask what kinds of student discounts are available. Some venues might even have regular specials, such as one night a week when tickets are at a reduced price.

Foreign films are usually shown in dubbed-over German without subtitles. In a listing, "OmU" means "Original (Sprache) mit Untertiteln." This means that the film will be shown in its original language with German subtitles.

The Offener Kanal in Kiel, Lübeck, and Flensburg provides support and skills training in media. Their website is: www.okkiel.de

Literature

A number of well-known German writers lived in Schleswig-Holstein, including Thomas Mann and Günter Grass.

Schleswig-Holstein continues its literary tradition by hosting more than 170 libraries (**die Bibliothek**), including those not associated with the universities, colleges, and technical schools. As a resident of Schleswig-Holstein, you are welcome to sign up for a library card and borrow books.

Sports and Recreation

In addition to the exercise facilities and course offerings of the universities, colleges, and technical schools, you will find a wide variety of private gyms in Schleswig-Holstein. The Bundesland is worldwide famous for sailing, horseriding and handball.



The International Center of CAU offers sailing activities to international students.



Cheering on the local Handball teams is a favorite activity among students.

There is a wide selection of walking and jogging trails along the coasts and in other naturally scenic areas.

Viewing professional competitive sport is also very popular in Schleswig-Holstein. The THW Kiel and SG Flensburg-Handewitt teams are among the top Handball teams in the country.



Remember to check the variety of sports offered by your University!

Special Events

Every year, the cities in Schleswig-Holstein hold a wide variety of festivals and events, which attract visitors from all over the world. Some of these include:

- **Kieler Woche**

This week-long event is the world's largest annual sailing event. More than 3 million people, including about 6000 sailors, travel to Kiel for the boating and other cultural activities.



Sailboats during Kieler Woche.

- **Lübecker Altstadtfest**

Lübeck's central market place is made to look as it did in the Middle Ages for this annual music, theater, and crafts festival.

- **Flensburger Hofkultur**

This summer festival features music and theater performances, art shows, and readings throughout the Flensburg Altstadt.

- **Flensburger Rumregatta**

Annually, this sailing event celebrates Flensburg's traditional sailing history and attracts sailors from all over the world.

- **Schleswig-Holstein Musik Festival**

Since 1986, this has been one of Germany's premiere music festivals, hosting more than 140 concerts of all kinds.

- **JazzBaltica**

This is an annual event that features all sorts of jazz performances throughout Schleswig-Holstein.



GET IT EASY TO USE

Valid at many places in the university

- 4 big Canteens in Kiel and their Cafeterias
- Canteens and Cafeterias in Lübeck
- German National Library of Economics
- DocuLounge
- English Seminar
- Educational Science
- Seminar of History
- Institute for Political Sciences
- Department of Psychology
- Seminar of Law
- Multi Media Lab
- Seminar of Philosophy
- Computing Services
- Faculty of Theology
- University Library
- Department of Economics



You can also use the
Student ID Card of the
UNIVERSITY of APPLIED SCIENCES
KIEL





**GOOD LUCK
WITH YOUR STUDIES!**

